



APPLICATION FOR EMPLOYMENT

All columns to be completed in **applicant's own handwriting** regardless of whether applications have been submitted for this or other Government posts in the past.

1. POST APPLIED FOR:

Reference No.: _____
(As quoted in advertisement)

Post Title: _____

Ministry: _____

Department: _____ Salary Scale: _____

2. PERSONAL DETAILS:

Please circle one Dr. Mr. Mrs. Ms. Miss E-mail Address: _____

Name (print): _____

Telephone Numbers: Home _____ Work _____ Cell _____

Address: _____

Mailing Address (if different): _____

3. a) Bermudian b) Spouse of Bermudian c) Non-Bermudian

Age: _____ Date of Birth: Day: _____ Month: _____ Year: _____

4. EDUCATION: (To be completed IN FULL by all applicants.)

Schools, Colleges, Universities attended	Full or Part-time	Entered	Left

Academic, Professional, Technical qualifications obtained (in full)	Date Obtained

Special courses undertaken relative to the post applied for:

5. THIS SECTION MUST BE COMPLETED BY APPLICANTS CURRENTLY EMPLOYED BY GOVERNMENT ONLY:

A Government employee must present this completed application form to his/her Head of Department for signature before submitting it to the Public Service Commission.

Current Post: _____ Date Commenced: _____

Salary Scale: _____ Date first commenced Government Service: _____

Department: _____ Signature of Head of Department: _____

Date: _____ Print Name: _____

6. NAME AND ADDRESS OF PRESENT EMPLOYER: _____

Post Held: _____

Current Pay: _____ Date Commenced: _____

Reason for wishing to leave: _____

(All information given under paragraph 6 will be treated in strict confidence.)

7. PREVIOUS EMPLOYMENT:

Name and address of Employer	Post Held	Date Started	Date Left	Reason for Leaving

Are you in receipt of a pension earned from previous Government employment: Yes No

8. PROFESSIONAL REFERENCES: Provide **TWO** referees (i.e. current/previous supervisors), **NOT** relatives or members of the Legislature

Name: _____ Name: _____

Address: _____ Address: _____

Working Relationship: _____ Working Relationship: _____

E-mail: _____ Tel: _____ E-mail: _____ Tel: _____

9. ADDITIONAL INFORMATION:

Please state in your own words and handwriting why you are an applicant for this post mentioning any specific achievements or personal qualities which you think may support your candidature: (Attach an additional sheet if necessary.)

10. HAVE YOU EVER BEEN CONVICTED BY A COURT OF LAW? Yes No **IF YES, GIVE DETAILS:**

11. NOTICE TO APPLICANTS

Appointments to Government Service are made under the Public Service Commission Regulations 2001. Attention is drawn to the provisions of Regulation 20 whereby any person who canvasses any member of the Commission or of the Legislature in connection with the appointment of any person to any Office shall be disqualified for appointment to an Office.

I CERTIFY, to the best of my knowledge that the information contained in this application is a true and factual record and I understand that should the information provided prove to be incorrect or misleading, then the appointment, whether offered or in effect, may be cancelled.

Date: _____ Signature : _____